TeamID Meeting Minutes

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| **Location:** Table Group 6 | **Date:** 2021-10-14 | 8:30 A.M-10:30 A.M |

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| **Present** | Patrick, Grace, Jason, Madeleine, Nikhil, Muskan |
| **Regrets** | n/a |
| **Absent** | n/a |

# Agenda

* Revise presentation
* Peer feedback
* Create materials list
* Prepare for week 7 presentation submission

## Report on Open Action Items

* N/A (agreed to not assign work over thanksgiving)

## Current Business

* Discussed with a fellow group strategy, and potential improvement
* Discussed ways to improve funnel aspect of design

## Next Scheduled Meeting

Tuesday 19th at

# Action Items

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| --- | --- | --- | --- | --- |
| **Action Item** | **Responsible** | **Assigned** | **Due** | **Status (date complete)** |
|  |  |  |  |  |
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|  |  |  |  |  |

*Note: Entries should stay in the table until completed. Copy incomplete action items from the previous Minutes.*